

# Scagglethorpe Parish Council

## Draft Minutes of the Parish Council Meeting held on Tuesday 13<sup>th</sup> August 2024 at 7.00pm in the village hall

### 1. **Appologies for absence/Councillors present**

Present: Councillors Paul Douthwaite(PD), chairman, Pauline Caruthers(PaC), Sheila Cook(SC), Janet Bates(JB), Nancy Wilson(NW), Maureen Danby-Smith, Sarah Hopper(SH). Also present David Sonley(DS), clerk.

### 2. **Minutes of the last meeting**

The minutes of the May meeting were accepted as a true record and were signed by the chairman.

### 3. **Matters arising from the minutes**

10. The D-Day commemoration event at the beacon had been a success. One lady had brought some snacks to eat, and the meeting felt that it would be a good idea to provide snacks at similar events in the future.

### 4. **Correspondence/Clerk's report**

The Clerk had been notified that a free photograph of the King was available and the meeting agreed that he should apply for it.

### 5. **Finances and bank reconciliation**

The latest bank reconciliation statement was circulated to councillors, and the cashbook and cheque book were offered for inspection. The clerk reported that balance in the account was considerably higher than expected because we had not yet been invoiced for the street light upgrade, and we had received a grant for The Hub which was yet to be paid over to the Parish Hall Committee. We were also due to receive this year's grasscutting payment from North Yorkshire Council.

### 6. **Playing field Development updates**

6.1 The playing field was now in use by the public although no official announcement had been made. Rubber matting for the top of the access ramp was due for delivery shortly and would need to be laid and fixed. We now had a playing field, shelter and equipment that would meet the needs of a wider spectrum of the community.

6.2 The clerk presented a summary of expenditure of the playing field development costs. Taking into account the extra cost of replacing the first attempt

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to install a ramp, the extra fencing and the rubber matting, the parish council had to find approximately £4600 not covered by grants from its own funds. The PC was expecting a contribution of £2000 from the Playing Fields Committee.

6.3 The safety inspection of the playing field by the Play Inspection Company is expected this month.

## 7. Scagglethorpe Hub

7.1 A number of activities had been arranged for the next few months, and PaC had printed both posters for display and flyers for distribution to homes throughout the parish. Distribution will take place this week. We should aim to make the Harvest Supper an annual event.

7.2 The working group to discuss the direction of The Hub and its organisation had not yet taken place. DS and PaC will form the working group and two village residents were identified who will be approached to ask if they are willing to participate.

## 8. Five Year Plan

It was agreed to restart the project to prepare a five year plan for the parish keeping to the original project plan with revised dates as follows:

Monday 2 <sup>nd</sup> September	Envelope Stuffing, 7.00pm Village Hall
Thu/Fri 12 <sup>th</sup> /13 <sup>th</sup> September	Delivery of Questionnaire to Households
Mon 30 <sup>th</sup> September	Deadline for receipt of responses
Monday 7 <sup>th</sup> October	PC Meeting to sort responses

Further dates would be added to the project plan once the number of responses was known

## 9. Planning Application 21/01115/MOUTE – Norton Grove Development

The PC had been invited as a Consultee to comment on the revised planning application. As this appears to relate only to the types of houses actually being built, the changes to the plan are unlikely to affect us. However, we should take the opportunity to emphasise the need for the link road in the first phase of the project. DS will draft a response and circulate for approval before submitting it.

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## 10. Results of the online speeding petition

Councillors reported that there had been about 40 signatures. The meeting agreed that as there was no means of interpreting results, it is unlikely that this exercise would be accepted to support our request for a 20mph speed limit through the village. It was also agreed that the experience of using an online petition had been a learning curve and it is unlikely that the PC will use this method of opinion gathering again. We should in any case put this matter on hold until we had seen the results of the five year plan questionnaire.

## 11. Requirements for a Parish Council web site

11.1 The PC has a statutory requirement to display financial and other information (known as "Transparency Code information") on a publicly available web site. The PC had been informed that North Yorkshire Council will no longer host this information on the NYC web site on our behalf next year. It was resolved that the PC will have its own web site which should be hosted on a gov.uk domain. The PC's email address would also be moved to one on the gov.uk domain.

11.2 DS presented a draft website layout, based on the principle that it would focus on Parish Council requirements, with only a little information about Scagglethorpe parish. It would not be used to publicise parish events as social media is already in use for this purpose. The meeting agreed with this principle.

11.3 DS had researched a number of potential web site supply companies and the costs. He recommended "Easy Websites" as it appeared to offer a web site design that would meet our requirements at one of the lowest costs. It was resolved that we would go forward with this supplier and that DS should initiate this development.

## 12. Document Review

The review of the Standing Orders and General Data Protection Order documents was postponed until the next meeting.

## 13. Date of next meeting

Tuesday 19<sup>th</sup> November 2024 at 7.00pm in the village hall.

David Sonley  
Scagglethorpe Parish Clerk